



PHARMACIST II  
Final Filing Date: Continuous

OPEN

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER - Equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

EXAMINATION BASE DEPARTMENTAL FOR:  
DEPARTMENT OF CORRECTIONS AND REHABILITATION

WHO SHOULD APPLY Applicants who meet the minimum qualifications as stated below. Applications will not be accepted on a promotional basis.

HOW TO APPLY Submit Examination Application (Std. Form 678)

By mail with:

Department of Corrections  
and Rehabilitation  
Selection Services Section  
P.O. Box 942883  
Sacramento, CA 94283-0001  
(916) 322-2545

or

In person with:

Department of Corrections  
and Rehabilitation  
Selection Services Section  
1515 S Street, Room 522N  
Sacramento, CA 95814  
(916) 322-2545

If you are personally delivering you application, you must do so between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, to the same street address as listed above.

NOTE: Only applications with an original signature will be accepted.

APPLICATION DEADLINE/ REQUIREMENTS Applications will be accepted on a continuous basis.

All applicants must meet the education and/or experience requirements for this examination at the time he/she files his/her application.

TEST DATE To learn more about examination date(s), contact the testing offices indicated on this bulletin.

SALARY RANGE(S) As of 12/1/05  
\$5725 - \$6312

**HIRING ABOVE MINIMUM**  
Effective 12/1/05 all Pharmacist II will be hired at the top step \$6312 at all Adult institutions

**Recruitment and Retention (R and R) Bonus (as of 01/14/05)**

- \$800 monthly Recruitment and Retention Bonus differential pay (\$1,000 California Medical Facility, Correctional training Facility, and Salinas Valley State Prison)
- \$2,400 one-time annual Recruitment and Retention differential pay after twelve consecutive months of employment within the Department
- \$2400 Annual Recruitment and Retention differential pay after twelve consecutive months of employment within the Department at the following locations: (Limited to Avenal State Prison, Calipatria State Prison, Centinela State Prison, Chuckawalla Valley State Prison, and Ironwood State Prison)

BENEFITS

- Deferred Compensation Plans (Savings pool, 401k and 457 plan)
- \$100 monthly Bilingual Differential Pay
- 75% Reimbursement of Van Pool, \$65 maximum per month (\$100 primary driver)
- 75% Reimbursement of Public Transit Passes, \$65 maximum per month
- Flexible work hours (management discretion)
- Pre-tax parking (where applicable)
- Fourteen (14) paid holidays
- Generous paid vacation/sick leave or annual leave
- Jury duty/military/bereavement leave
- Health, Dental, Vision Care Plans (Rural Health Care Equity Program for areas without HMOs)
- Pre-retirement death benefit
- Dependent Care Program
- Long Term Insurance (CalPERS)
- Home Loan Program (CalPERS)
- Legal Services
- Employee Assistance Program
- Work and Family Advisory Committee
- License or certificate renewal fee reimbursement (Actual Cost)
- Evening and Night Shift Differential Pay
- Institutional Workers Supervision Pay Differential
- Professional Education and Training (5 days per fiscal year)
- Continuing Education (15 hours per fiscal year)
- California Public Employee's Retirement System

**Note:** The compensation listed above may be changed as a result of legislation, revision to the Bargaining Unit 19 Memorandum of Understanding (MOU), or other State action. Should there be a conflict between this document and changes in the requirements of law, State policy, or Unit 19 MOU, the latter will control.

MINIMUM QUALIFICATIONS	<p>Possession of a valid certificate of registration as a licentiate in pharmacy issued by the State Board of Pharmacy; <u>and</u></p> <p><u>Either I</u></p> <p>One year performing the duties of a Pharmacist I in the California state service.</p> <p><u>Or II</u></p> <p>Two years of experience as a registered pharmacist, preferably including one year in a hospital pharmacy.</p> <p><b>Special Personal Characteristics:</b> Willingness to work in a State institution and freedom from communicable diseases; willingness to work as a team member with other professional staff; willingness to provide patient-oriented services.</p>
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EXAMINATION PLAN	<p>This examination will consist solely of an evaluation of each candidate’s experience and education compared to a standard developed from the class specification. For this reason, it is especially important that each candidate take special care to accurately complete their application. List all experience relevant to the “Minimum Qualifications” shown on this announcement, even if that experience goes beyond the seven-year limit printed on the application. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained.</p>
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ELIGIBLE LIST INFORMATION	<p>The resulting eligible list will be established to fill vacancies for the Department of Corrections and Rehabilitation.</p> <p>Names of successful candidates are merged into the list(s) in order of final scores, regardless of date. Eligibility expires <b>12</b> months after establishment, unless the needs of the service and conditions of the list(s) warrant a change in this period.</p>
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POSITION DESCRIPTION AND LOCATION(S)	<p>A <b>Pharmacist II</b> functions as a directing Pharmacist. Duties include supervising the preparation, manufacture, and dispensing drugs and pharmaceuticals; supervising and instructing assistants in the routine phases of the work; supervising the filling of prescriptions, maintenance of drug and chemical supplies of the institutions; ensuring proper disposition of records for drugs and narcotics as required by Federal and State laws; supervising preparation of estimates and requisitions for the drugs, sundries and chemicals required; ensuring that records of those items received, on hand, or dispensed are accurate and retrievable; ensuring that patients’ charts and medication regimens are routinely reviewed; supervising in-service training; ensuring participation of Pharmacists in treatment team meetings; providing ongoing consultation to the treatment teams and Medical Review Committees; supervising implementation and/or maintenance of the unit dose system; ensuring the hospital formulary and policy manuals are kept current and implementing pharmacy policy as required; in smaller pharmacies may directly perform the “hands on” duties described above; performs other related duties.</p> <p>Position(s) exist at various institutions located throughout the state.</p>
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SPECIAL TESTING ARRANGEMENTS	<p>If you have a disability and need special testing arrangements, mark the appropriate box on the “Examination Application.” You will be contacted to make specific arrangements.</p>
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VETERANS POINTS/ CAREER CREDITS	<p>Veteran’s Preference Points will not be granted in this examination since it does not qualify as an entrance examination under the law. Career credits will not be granted in this examination.</p>
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GENERAL INFORMATION

**Applications are available at** Department of Corrections and Rehabilitation offices, State Personnel Board offices and local offices of the Employment Development Department.

**The Department of Corrections and Rehabilitation** reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revisions will be in accordance with civil service laws and rules and all competitors will be notified.

**Examination Locations:** If this examination requires a written test and/or oral interview, they will be scheduled throughout the State at the correctional institutions and/or parole regions. However, locations of the written test and/or oral interview may be limited or extended as conditions warrant.

**Eligible Lists:** Eligible lists established by a competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional; 2) departmental promotional; 3) multidepartmental promotional; 4) servicewide promotional; 5) departmental open; 6) open. When there are two lists of the same kind, the older must be used first.

**General Qualifications:** Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination and fingerprinting may be required. In open examinations, an investigation may be made of employment records and personal history.

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

ONLY INDIVIDUALS LAWFULLY AUTHORIZED TO WORK IN THE UNITED STATES WILL BE HIRED

FOR CURRENT CDCR TESTING INFORMATION CALL (916) 322-2545  
California Relay Service for the Deaf or Hearing Impaired: 1-800-735-2929  
www.cdcr.ca.gov